

## May 23, 2004 Church Council Meeting

Council Members Present: Bob Rhyne, Pastor Graff, Julia Passmore, Jack Heberlig,  
Tom Frick, Don Keen, Mark Elgart, Jack Miller, Mandy Trombley,

Council Members Absent: Charlotte Fairman, out of town  
Amy Murphy  
Ron Graham  
Bill Sturgeon, see President's Report

Congregational Members: Metta Anderson

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Meeting officially opened and called to order by Bob Rhyne

Mandy Trombley reads April 18, 2004 minutes; the only change to be made is that under the Finance Committee's Report a note should be made that Bill Sturgeon abstained from voting in the first motion called.

**Motion:** To approve March 21, 2004 minutes

- Don Keen, made motion
- Mark Elgart, second
- Motion approved, unanimously in favor

Pastor's Report from Pastor Bob Graff:

- Synod Assembly
  - June 3-5<sup>th</sup>
  - Attending: Pastor Graff, Bob & Eleanor Rhyne, Rodney Murray, Margaret Howell, Kerry Graves and Renato Moresi
  - Council Reorganization will be finalized upon completion of the new constitution

President's Report from Bob Rhyne:

- Bill Sturgeon's letter of resignation from the church council
  - Council has accepted his resignation
- Appointment of Jack Heberlig to Treasurer
  - Metta Anderson interrupts about the issue she brought forth in September regarding resignation from Church Council, that it's not in the constitution
  - **Motion:** To appoint Jack Heberlig as Church Council Treasurer
    - Julia Passmore, made motion
    - Don Keen, second
    - Motion approved, unanimously in favor
- **Motion:** Hire Margaret Howell for a one year term by contract
  - Don Keen, made motion
  - Julia Passmore, second
  - Motion approved, 8 to 1 vote in favor
- **Motion:** Rodney Murray to fill Bill Sturgeon's place on Church Council
  - Mark Elgart, made motion
  - Tom Frick, second
  - Motion approved, unanimously in favor

- Write Anna Vee a letter from council regarding her hard work and dedication in preparing for the Love Thy Neighbor Festival
- Will not be attending next council meeting, Charlotte Fairman will preside over June meeting

Finance Committee Report from Jack Heberlig:

- Julia Passmore informs council that two people from the Finance Committee are donating the money for Hildi to finish 2003 books in the absence of Paul Brown
- Jack Miller expresses concern over the process of hiring, if the council votes, that vote should stand
- Financial Process Flow
- Special Fund Accounts
- First Quarter Summary Report
- Sunday Collections for January and February
- Unified Fund account is suggested
- Expects that within the next week, the books will officially close
- Treasury Committee is now on a week by week proper management
  - Mark Elgart brings up the issue of a check written for \$1,000 from a donor into a discretionary fund, to be sure money was used for the proper intention.
    - All has been verified, donor should call church office for written verification.
- **Motion:** Extend Ken Franke's hours from 30 to 40; this is a temporary position until the restructuring is finished. Offer him both medical and dental benefits; he will pay the staff portion. In offering these benefits, St Luke's will attempt to save Archie's benefits as well; they will be cancelled if we don't pick up another person to be insured.
  - Julia Passmore, made motion
  - Jack Miller, second
  - Motion approved, unanimously in favor
- Julia Passmore comments about the Finance Committee, that they've felt a lot of heat from the council's decisions and that they've been working diligently and will miss Bill Sturgeon.
- St. Luke's Financial Summary
  - Send out a letter to congregation with some of these points and individual financial contributions
- **Motion:** Continue the use of Gerard Overman, CPA for the next 30 days to prepare statements to take to the bank for a loan, prepare first quarter and clarify 2003 statements. Council will vote again next meeting to see if Overman, CPA is needed for an extended period of time.
  - Jack Heberlig, made motion
  - Mark Elgart, second
  - Motion approved, unanimously in favor

Christian Education Report from Mandy Trombley:

- **Motion:** Executive Committee can appoint committee for the Charlotte Lutheran School to report to Mandy Trombley.

- Mark Elgart, made motion
- Mandy Trombley, second
- Motion approved, unanimously in favor

Evangelism Report from Charlotte Fairman:

- No Report

Worship and Music Report from Amy Murphy:

- No Report

Property, Building and Grounds Committee from Tom Frick:

- Lights in the parking lot will be installed the first week of June
- Interviewing low bidders for the roof repair and some other comparable bids
  - Amy Murphy gave Bob Rhyne some questions and points to background check contractors
- **Motion:** Reallocate restricted funds from the sale of the former parsonage for future pastor's needs.
  - Bob Rhyne, made motion
  - Jack Miller, second
  - Discussion: Mark Elgart: Don't allocate the money to a fund we can't access. If the congregation deemed it as a restricted fund, only the congregation can un-restrict it.
  - **Amendment:** Council is asking the Finance Committee to make proposals about the restructuring of restricted funds.
    - Jack Miller, made motion amendment
    - Jack Heberlig, second
    - Motion amendment approved, unanimously in favor
  - Motion approved, unanimously in favor

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- There will need to be a special Council meeting prior to the Finance Committee going to the bank and deciding on final contractor.
- Set up schedule to paint the church room by room

Social Ministry Report from Ron Graham and Don Keen:

- No Report

Stewardship Report:

- No Report

Youth Report from Mark Elgart:

- Youth raised \$350 in the car wash, they will try and get Thrivent to match funds
- All council get Thrivent info
- June 26<sup>th</sup> BBQ at Charlotte Fairman's house
- July, Baseball game
- August, take the month off
- Big event in September, Lutheridge/Lenoir Rhyne
- By next Council meeting, the Youth Committee should present their youth and family ministry guideline/wish list

Special Committee: Constitution Committee report from Chris Turner:

- No report

Special Committee: Archive Committee report from Marilyn Schuster:

- Will have report in June
- Dismissal